

## **POSITION DESCRIPTION**

**Jackson Township**

### **Position: ROAD WORKER/SEASONAL**

#### **Position summary**

The position of road worker/seasonal is under the general supervision of and reports directly to the road superintendent/township administrator. The job only is for the summer season.

#### **Essential functions**

Assists other road department employees in routine maintenance of township roads, bridges, ditches, properties, cemeteries, etc., by flagging traffic, setting stakes, shoveling dirt, stone, concrete, or asphalt, cutting brush and weeds; repainting stripes or crossing markings, collecting litter and trash, cutting trees, repairing guardrail, operating light equipment, building catch basins, laying pipe, disposing of dead animals, removing fence posts, painting fire hydrants, and other related duties.

#### **Job requirements**

Must be 18 or older, possess a valid Ohio driver license and have a high school diploma or GED. Must have some knowledge of safe work practices and ability to follow township procedures and regulations. Basic knowledge of and some experience in road maintenance and repair techniques, materials and equipment, familiarity with hand tools and equipment and must be able to operate lawnmowers and tractors. Must be able to follow instructions, communicate effectively and work as part of a team or independently.

#### **Physical effort and work environment**

The work of the seasonal roadworker is generally performed outdoors in all weather conditions applicable to the Ohio spring/summer season. The work involves a significant amount of physical effort and strength. Frequently lifts objects 75 lbs. or less; frequently carries objects 75 lbs. or less; frequently pushes objects 100 lbs. or less; frequently pulls objects 100 lbs. or less. Frequently required to stand, walk, use hands and fingers to operate tools or controls, reach with arms and/or hands, climb or balance. May be required to work beyond normal working hours, weekends and holidays for special events.

**Hours** – 32 hours per workweek (1/2 hour for lunch period)

**Pay** – \$11.45/hour

**Length of employment** – summer season, approximately 700 hours. (May-Sept.)

Candidates are subject to background check and pre-employment drug screening

*Jackson Township does not discriminate against employees or applicants for employment on any legally recognized basis including, but not limited to, race, age, color, religion, sex, marital status, veteran status, and national origin, physical or mental disability.*