

INVITATION TO BID

Jackson Township Division of Fire
3650 Hoover Road P.O Box 517
Grove City, Ohio 43123
Fire Administration- (614) 875-5588
Fax- (614) 875-2691

Bid Description: NFPA 1981 2018 Edition Self-Contained Breathing Apparatus & Additional Face Pieces

Bid Closing Date: 1/29/2021 Time: 4:30 P.M. EST
Bid Opening Date: 2/2/2021 Time: 7:00 P.M. EST

DO NOT SUBMIT MORE THAN ONE BID PROPOSAL FOR EACH BID

NAME AND ADDRESS INFORMATION MUST APPEAR BELOW

Submitted by:

Salesperson/Company Rep Name: _____

Company Name: _____

Federal Tax ID No: _____

Street Address: _____

P.O. Box: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____ Fax Number: _____

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LEGAL ADVERTISEMENT FOR BIDS

The Jackson Township Division of Fire, Grove City, Ohio (hereinafter referred to as "Agency or Agency's") requesting sealed bid proposals for the purchase of Thirty-six (36) NFPA 1981 2018 edition compliant, 5500 psi SCBA's, each with Two (2) 45 minute cylinders, back frame with escape belt, and face piece with voice amplification device available to upgrade. As part of this package, Sixty-five (65) additional face pieces with voice amplification devices available to upgrade.

Bids will be received until 4:30 P.M. EST on January 29th, 2021 at:

Jackson Township Division of Fire
3650 Hoover Road P.O Box 517
Grove City, Ohio 43123

All bid packages will be opened and reviewed for accuracy and compliance after that time. Once completed, the Fire Chief or his designee will make a formal recommendation to the Jackson Township Board of Trustees followed by notification to the successful bidder.

Copies of the Invitation to Bid, specifications, proposal are available at the following address:
3650 Hoover Road Grove City, Ohio 43123.

The proposals shall be made on the forms provided, or as indicated in the Invitation to Bid.

*All proposals shall be sent via U.S. Postal Service, Federal Express, DHL or UPS.

*No proposal will be accepted via walk-in or hand to hand delivery.

Jackson Township Division of Fire reserves the right to accept or reject any or all proposals; to waive any informalities or irregularities in the bids received and to award the contract to the lowest and best bidder whose proposal is deemed most favorable to Jackson Township Fire Department.

Source(s) of Advertisement: Jackson Township Fire Webpage @ www.jacksontwp.org, Jackson Township Fire Facebook and Twitter, Grove City Record, Builder's Exchange.

Dates Advertised: January 14th, January 21st, and January 28th 2021.

INSTRUCTIONS FOR SUBMITTING BIDS

1. The original bid response shall be submitted in a sealed envelope with the words **“SCBA and Additional Face Pieces”** clearly marked on the outside of the envelope. If bidder is using an alternate or similar type of service, the bid response must be contained in a sealed envelope within the “Express Mailer Package” (the bid description must be listed on the exterior of the sealed envelope contained within the “Express” mailer). **Failure to submit the bid in a sealed envelope and / or without the bid description clearly marked on the exterior shall result in immediate disqualification and no further consideration given for the award.**

2. The original bid response packet (hereinafter referred to as “bid”) shall be submitted to the following:

Jackson Township Division of Fire
3650 Hoover Road P.O Box 517
Grove City, Ohio 43123

3. Bid will be received no later than one (1) hour prior to the scheduled date and time of opening as listed on the Invitation to Bid (hereinafter referred to as “ITB”). All bids will be time and date stamped upon receipt by the Jackson Township Division of Fire, which shall be the official date and time of receipt. Postmarks, or other times and dates appearing will not be considered as the official date and time of receipt. Delivery to any other location not defined above, does not constitute a bid received by the Jackson Township Division of Fire. Bids submitted with insufficient postage will not be accepted. Telegraphic, facsimiles, or any other mode of transmission other than stated above shall not be considered as valid submission to the Agency. Bidders using an alternate or similar type of mailing service should verify with the service as to which address is required to ensure proper delivery of the response to Jackson Township Division of Fire. The agency will not be held liable for non-delivery and/or late delivery of any bid response due to a bidder listing an incorrect address.
4. The original bid response shall be properly completed, signed by the bidder, and accompanied by one copy of necessary supportive documentation, including the executed non-collusion affidavit. The original bid response must contain an authorized original signature of the bidder on the signature page.
5. All exceptions to the specifications outlined herein shall be noted on the bid specification and thoroughly explained in the bid proposal. It will be the responsibility of the Jackson Township Division of Fire to determine if a substitution to the specification is considered “equal to”. The bidder must provide with any exception detailed specifications so that

the Agency can make the necessary comparisons to make a proper decision. Failure to do so may result in the rejection of submitted bid for noncompliance.

6. Any bid received after the scheduled date and time of opening will be marked as late, remain sealed, and will receive no further consideration for award. Bidders should allow enough time for mailing their bids to ensure delivery prior to the established cut-off time on the opening date and time. The Agency will not be responsible for a late bid due to failure of the bidder to allow enough time for delivery of the bid.
7. To protect the integrity of the bidding process, bids shall not be prepared, completed, or altered on the premises of Agency. Any bid which is prepared, completed, or altered on the premises of Agency shall be immediately disqualified and receive no further consideration for award.
8. Bids, unless otherwise proven herein, are subject to applicable Public Records Law. Copies of bid responses must be requested and will be provided within a reasonable timeframe and at a fee established by Agency. To expedite and properly respond to such public records requests, a written request shall be submitted.
9. Any pre-bid questions or inquiries must be submitted in writing to the Agency and received no later than three (3) business days before the scheduled opening date. The Agency will not respond to any pre-bid questions or inquiries received later than three (3) business days before the scheduled opening date. The issuance of an addendum is dependent upon the information received and the impact on the competitive bid process. Pre-bid questions can be emailed to Battalion Chief Jim Parmenter, email address: ParmenterJ@Jacksonwp.org.
10. All pre-bid enquiries must contain the following information:
 - Name of sender
 - Company Name
 - Phone Number
 - Opening Date
 - Bid Description
 - A Detailed Description of the Question
 - Any Other Pertinent Information

Bidders shall not contact any other Agency division or office for responses to pre-bid questions.

REQUIREMENTS AND SPECIFICATIONS

Section 1: Intent

The purpose of this ITB is to establish pricing for Thirty-six (36) NFPA 1981 2018 edition compliant, 5500 psi SCBA's, each with Two (2) 45 minute cylinders, back frame with escape belt, and face piece with voice amplification device available to upgrade. As part of this package, Sixty-five (65) additional face pieces with voice amplification devices available to upgrade is requested.

Section 2: Free on Board (F.O.B.) Destination:

The net unit bid price shall include delivery charges, Free on Board (F.O.B.) to locations of system installation indicated in Section 1 of Requirements and Specifications.

Section 3: Delivery and Installation

Delivery and installation date(s) shall be established and agreed upon by both parties within a reasonable timeframe acceptable to the Agency.

3.1: Delivery Hours

All deliveries shall be made between the hours of 10:00 A.M. and 4:00 P.M. EST, Monday through Friday unless special permission is granted by Agency to temporarily waive or adjust this requirement.

Section 4: Product Specifications

SPECIFICATION AND DOCUMENTATION OF COMPLIANCE SHEET SCBA FILLING SYSTEM

BIDDER'S NAME: _____

MAKE AND MODEL: _____

LOCATION OF MANUFACTURER: _____

SPECIFICATIONS

Self-Contained Breathing Apparatus

All SCBA's shall meet or exceed the requirements found in the 2018 edition of NFPA 1981 for Open-Circuit Self-Contained Breathing Apparatus for emergency services.

Definition of "complete Self-Contained Breathing Apparatus shall be defined as the following:

- One (1) Backpack/frame with escape rated belt, Two (2) 5500 psi Forty-Five (45) minute cylinders, One (1) High Temperature Face Piece with (1) Voice Amplification Device available to upgrade.

SCBA shall promote agency interoperability with surrounding fire departments that Jackson Township has mutual aid agreements. Those fire departments are listed below:

- City of Columbus, Ohio
- Franklin Township, Franklin County, Ohio
- Pleasant Township, Franklin County, Ohio
- Prairie Township, Franklin County, Ohio
- Hamilton Township, Franklin County, Ohio
- Scioto Township, Pickaway County, Ohio

A total of Thirty-six (36) complete Self-Contained Breathing Apparatus and Sixty-five (65) additional high-temperature Face Pieces with voice amplification devices available to upgrade, shall be bid.

Bids shall also include Fit Testing for One-hundred one (101) personnel. Bidders shall include pricing for all types and styles of Complete Self-Contained Breathing Apparatus as defined above that meet 2018 edition of NFPA 1981. Bidders shall include a price list for options and additions to SCBA's and potential upgrades.

PRICING FOR SELF-CONTAINED BREATHING APPARATUS AND FACE PIECES

(This form can be duplicated for number of items quoted)

BIDDERS NAME: _____

BIDDERS EMAIL: _____

BIDDERS PHONE NUMBER: _____

MAKE AND MODEL (SCBA'S/FACE PIECES): _____

LOCATION OF MANUFACTURER: _____

PRICING

Please quote and insert below your lowest net price for the commodities herein described.
(This needs to be done for each style and type of bid)

Vendors Name: _____

<u>ITEM</u>	<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>QUOTE</u>
--------------------	------------------------	---------------------------	---------------------

- | | | | |
|----|----|------------------------|-----------------|
| 1. | 36 | Complete SCBA's | Total: \$ _____ |
| 2. | 65 | Additional Face Pieces | Total: \$ _____ |

SIGNATURE PAGE

Sealed replies to this invitation shall be received at the following address on or before the indicated cut-off time:

Jackson Township Division of Fire
 3650 Hoover Road P.O Box 517
 Grove City, Ohio 43123

Failure to sign as indicated shall render your bid non-responsive and ineligible for award.

Your signature indicates that you have read, understood, and hereby agree to be bound by all terms, conditions, specifications and requirements contained in this invitation.

 Date

 Authorized signature by officer/Agent of company

 Type or print name shown above

 Title of Officer/Agent signing

Name of Company

NON-COLLUSION AFFIDAVIT

Being first duly sworn on oath deposes and states:

Printed Name

- I. That in connection with this procurement:

The prices in this bid have been arrived at independently, without consultation, communication, or agreement, for the purposes of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.

The prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any bidder or to any competitor.

No attempt has been made or will be made by the bidder to induce any other person or firm to submit or not submit a bid for the purpose of restricting competition.

- II. The undersigned further states:

He or she is the person in the bidder's organization responsible within that organization for the decision as to the prices being bid herein and that he or she had not participated and will not participate in any action contrary to the statements above.

He or she is not the person on the bidder's organization responsible within that organization for the decision as to the prices being bid herein but that he or she has been authorized in writing to act as agent for the person responsible for that decision in certifying that such persons have not participated, and will not participate, in any section contrary to the statements above.

- III. It is expressly understood that foregoing statements, representations, and promises are made as a condition to the right of the bidder to receive payment under any award hereunder.

FOR CORPORATIONS:

Name of Firm: _____

Please Check:

() Corporations () Partnership () Sole Proprietor () Limited Liability Company

ATTEST TO SEAL

Signature and Title of Bidder

SUBSCRIBED AND SWORN TO before me this ____ day of _____, 20__

Notary Public: _____

Signature

FORM OF CONTRACT

THIS AGREEMENT, entered into effective this ____ day of _____, 20__,

by and between Jackson Township Division of Fire, Grove City, Ohio hereinafter called the "Fire

Department" and _____ hereinafter called the "Vendor"

WITNESSETH: The vendor has agreed by this Contract does agree, with the Agency for the Unit Prices set forth in the Vendor's bid, to furnish all the materials and do all of the work of whatever kind necessary to complete, in a good, substantial and workmanlike manner, ready for use, and in strict accordance with the terms and conditions constituting the Invitation to Bid and subject to said specifications contained therein, to deliver (and install as specified) the following items:

Self-Contained Breathing Apparatus and Extra Face Pieces

In strict accordance with all provisions set forth therein, for the unit price sum of

_____ Dollars (\$_____).

Name of Vendor

Signature, Fire Chief

Signature of Vendor Representative

Date

Date

CERTIFICATE OF FISCAL OFFICER

As Fiscal Officer for the Jackson Township Division of Fire, Grove City, Ohio I hereby certify that funds in the amount of _____ Dollars (\$ _____) have been lawfully appropriated for the purpose of meeting obligations of this Contract with _____ duly authorized by Resolution # _____ as approved by Jackson Township Division of Fire Board of Trustees.

The amount so appropriated is on deposit or in the process of collection to the credit of the appropriate fund free from any outstanding obligations.

Signed this _____ day of _____, 20_____.

Fiscal Officer

