REQUEST FOR INFORMATION

Date: ________________________________

I, ___________________________________ representing ________________________________,
request the following documents from Jackson Township.

1. ____________________________________________________________________________
2. ____________________________________________________________________________
3. ____________________________________________________________________________
4. ____________________________________________________________________________

________________________________________________________________________________

________________________________________________________________________________

________________________________________________________________________________

Signature                                                      Date

.................................................................................................................................Action by Township........................................................................................................

Comments: ______________________________________________________________________

________________________________________________________________________________

Request received __________________________________ Cost ____________________________

Information will be available ______________________________________________________

Representative of Township________________________________________________________

.................................................................................................................................Information Received........................................................................................................

I certify that I have received the information requested above.

___________________________________________                                     Date

The Ohio Public Records Act evolves from the principle that Ohio’s citizens are entitled to access the records of their
government. Citizens are entitled to prompt inspection of public records during regular business hours and, upon request, copies
of public records within a reasonable amount of time for the actual cost of copies. The Ohio Public Records Act contains certain
exceptions of confidential information which cannot be disclosed.

Original Retained on File at Township/Copy to Requester