

MINUTES OF BOARD OF TRUSTEES, JACKSON TOWNSHIP, FRANKLIN COUNTY

January 14, 2014

SPECIAL SESSION

Mr. Burris opened the Special Session of The Jackson Township Board of Trustees in the Township Administration Building, 3756 Hoover Road, Grove City, Ohio at 12:00 pm. on Tuesday, January 14, 2014. At 12:10 pm. Mr. Burris moved to go into Executive Session to discuss personnel matters. Mr. Rauck seconded the motion. VOTE: all yes. Present in Executive Session were Trustees Burris, Bowshier (late arrival) and Rauck, Fiscal Officer Ron Grossman, Administrator Michael Lilly and Assistant Administrator Lynn Bruno. Mr. Lilly was excused from the meeting. The group then met by telephone conference with Attorney Pat Kasson. He laid out options and detailed steps to be taken by the Board. At 12:30 pm. Mr. Kasson left the conversation, and Mr. Lilly was called to return to room. Discussion of alternative options and views followed. At 12:40 pm Chief Lloyd Sheets was asked to join Executive Session. At 12:50 pm Chief Sheets was excused. Discussions continued on options (benefits of resolution or settlement of matter vs. protracted litigation, counter proposal to Chief, recommendation to Administrator on actions to take). At 1:30 pm Mr. Burris moved to leave Executive Session and return to Special Open Session. Mr. Bowshier seconded the motion. VOTE: all yes. Mr. Burris moved to adjourn the Special Session. Mr. Bowshier seconded the motion. VOTE: all yes.

OPENING - REGULAR MEETING

Chairman Burris then opened the Regular Meeting of the Board of Trustees at 1:33 p.m. at the same location as the Special Session. Mr. Burris invited those present to recite the Pledge of Allegiance and then gave the opening prayer.

ROLL CALL

David Burris	Present
Stephen Bowshier	Present
Jim Rauck	Present
Ron Grossman	Present

ORGANIZATION OF THE BOARD FOR THE FISCAL YEAR 2014

THE BOARD AGREED BY CONSENSUS THAT POSITIONS REMAIN THE SAME, THAT MR. BURRIS CONTINUE AS CHAIRMAN AND MR. BOWSHIER CONTINUE AS SECRETARY.

RESOLUTION 2014-001

Mr. Burris moved to delete the reading and to approve the minutes for the December 17, 2013 Special and Regular meetings. Mr. Bowshier seconded the motion. VOTE: all yes.

RESOLUTION 2014-002

Mr. Burris moved to accept the following reports as prepared and presented to the Board by Fiscal Officer Ron Grossman: Fund Status, Fund Summary, Bank Reconciliation and Payment Listing. Mr. Rauck seconded the motion. VOTE: all yes.

RESOLUTION 2014-003

Mr. Burris moved to pay payroll, pay all bills, and to approve all Regular and "Then and Now" Purchase Orders. Mr. Bowshier seconded the motion. VOTE: all yes.

PROCLAMATION

On behalf of State Representative Cheryl Grossman, 23rd District, Fiscal Officer Ron Grossman presented Tammy Green with a Proclamation recognizing Inspector Green for receiving the Fire Official of the Year Award given by the Central Ohio Code Officials Association (COCOA) on November 13, 2013. Ms. Green was present to accept the award.

OLD BUSINESS - NONE

NEW BUSINESS

RESOLUTION 2014-004

Mr. Burris read Resolution 2014-004 and moved to approve annual conversion plan for OPERS. Mr. Bowshier seconded the motion. VOTE: all yes.

RESOLUTION 2014-005

Mr. Burris read Resolution 2014-005 and moved to sell surplus equipment in 2014 by internet auction. Mr. Rauck seconded the motion. VOTE: all yes.

RESOLUTION 2014-006

Mr. Burris read Resolution 2014-006 and moved to hire three Fire Techs. Mr. Bowshier seconded the motion. VOTE: all yes.

OATH OF OFFICE

Trustee Burris issued the oath of office to the three following fire techs: Matthew Frazier, Dustin Widmayer, and Jeremy Latella.

DEPARTMENT REPORTS

ZONING & ADMINISTRATION

Mr. Lilly presented a written report and the following verbal report in the meeting:

- Station 204 Schedule – Mr. Lilly stated that he would like to be able to have some sort of dedication ceremony for Station 204 at the Board's February meeting and it would be nice to be able to hold that on February 11 afternoon meeting. Contractor is making every effort to get the floors finished, and that is the hold up. There are a lot of small things, and the contractor will be in the building into June to get some things finished. However, we should be able to take possession by the first part of February. It is based on the floors.
- White Road Phase 3 legal ad has been placed. Advertisements are January 15 and January 22. Bid opening is Friday, January 31, at 1:00 p.m. Date of award would be at the February 11 meeting.
- With the hiring, this date, we now have 4 fire techs on duty every day. Use of fire techs has allowed our overtime numbers to come down.
- Reviewed the grant projects for Orders Road and Stringtown Road which did not score well during the last OPWC round announced on December 13. These will have to be re-submitted for reconsideration in October 2014 for Round 19 reviews.
- Mr. Lilly stated he will defer to Mr. Frank Harmon of Ohio Insurance Services to make a presentation on new health care reform taxes and increased cost of medical insurance later in the meeting. He provided a summary sheet of these increases.
- Phone system in admin building still has problems.
- 2014 Budget needs to be re-appropriated for the Fire and EMS money. The entire budget needs to be reviewed.
- Access controls – received a quote for around \$69,000 for a key card entry into our buildings. That requires bidding out.
- Looked at a computerized time management system used in other fire departments, a very nice system that has a lot of benefits with a cost proposal that exceeds \$40,000.
- He explained the figures on Fund Summary and Balances Reports and overtime report for 2013.

Mr. Frank Harmon, Ohio Insurance Services

Mr. Harmon addressed the Trustees regarding health insurance cost increases. New taxes and fees, effective January 1, that have not been widely publicized and are directly attributable to Obamacare, are: 2.4% market share fee, \$5.25 per person per month re-insurance fee (family of 4 is \$21.00 additional), and the PCORI fee that went from \$0.16 to \$0.18.

Renewal is coming up in May. Mr. Harmon and Mr. Lilly will be working together to put together the best plan. Mike suggested we might present optional plans of Good, Better, Best to vary the premiums and cost. Right now we have a low deductible of \$500.00 out of pocket. He reviewed present plan and the rate impact of the taxes. Renewal increase last May was less than we are paying in taxes and fees starting in January. Monthly impact is about \$3600. Goal is to continue to offer quality coverage to the employees at a reasonable/affordable cost. We will do a complete bid process this year with different insurance companies. We will want to have employees update some health questionnaires

so that we make sure we get the best absolute numbers from the insurance companies.

Mr. Bowshier asked about the Ohio law concerning Adult Dependent Coverage. Mr. Harmon stated it is the employer's choice whether we charge that back to the employee. Mr. Lilly said that an adult dependent in the State of Ohio is allowed to continue on the group plan and that our plan has done that through COBRA rates.

Mr. Harmon answered a few questions from the trustees.

FIRE DEPARTMENT

Chief Sheets presented the Trustees with a written report and reported on activities of the Fire Department from December 17, 2013 thru January 13, 2014.

- 63 fire responses; 319 other responses; 21 cancellations for a total of 403 total runs.
- Want to convert one room Station 203 into an EMS room since they now treat patients in a hall. In the past the suggested room has been used by a deputy sheriff. Met with Lt Edward Schilling. He agreed they don't use that room any more. They may need a place to do a report now and then, and there would be other space to do that.
- Updated the SOG with new PIO language. He distributed report with cost numbers and staff numbers.
- Worked with Med 3000 to come up with new EMS Software.
- New radio system at Grove City – info passed to Chief by Bill Vedra of the City. All equipment was delivered from Motorola. The tower shelters are completed in stage. The Grove City tower site plans are being finalized. The completion building permits will be pulled within 30-45 days (from Jan 8). The County consoles will be installed between June 15-July 31. Grove City will need to make its connections. Todd will take care of that. Grove City consoles will be installed during Sept and October and the system is targeted to be operational November-December time frame.
- Lynn Bruno will meet with the Chief to implement some ideas on redesigning the Annual Report.
- On January 9, Medic 203 crew participated in Mt Carmel—Childrens Hospital training scenario. There was discussion between chiefs and trustees about need for training and establishing procedures about transport to the proper facility.

Deputy Chief Dawson directed attention to his written report and also gave a verbal report on the following:

- Three different reports have been made to the station about outstanding service provided by the Department. First, his next door neighbor was saved from a major heart attack. Praised the work of the crew's ability, professionalism, and expertise. Praised the work of medic in charge Josh Mollohan and stated what a wonderful asset he is to the department. Secondly, Mrs. Bev Reese came into the station to compliment the work of Greg Ruddock and crew and made a contribution to the Trauma Fund. And, thirdly, Sgt Eric Scott, Grove City Police, wrote a nice letter to Chief Robinette for the crew who made an effort above and beyond for the family of a

patient who had passed away. He wished to publicly thank those firefighters. He presented the names of those serving on these three crews to the Board.

ANNOUNCEMENTS

Mr. Burris announced that the next regular meeting of the Jackson Township Board of Trustees will be Tuesday, January 28, 2014, at 7:00 p.m. with Caucus to begin at 6:15 p.m.

RESOLUTION 2014-007

Mr. Burris moved to go into Executive Session to continue discussion of personnel matter begun prior to the open meeting. Mr. Rauck seconded the motion. VOTE: all yes. Present were Trustees Burris, Bowshier, and Rauck, Fiscal Officer Ron Grossman, Administrator Michael Lilly and Assistant Administrator Lynn Bruno.

RESOLUTION 2014-008


At 2:22 pm. Mr. Burris moved to return to Open Session. Mr. Bowshier seconded the motion. VOTE: all yes.

ADJOURNMENT

RESOLUTION 2014-009

Mr. Burris moved to adjourn. Mr. Rauck seconded the motion. VOTE: all yes. Meeting was adjourned at 2:22 p.m.

ATTEST:



Ron Grossman, Fiscal Officer



David Burris, Chairman